

TRAVELBOUND

EDUCATION



TAILOR-MADE EDUCATIONAL TOURS FOR SCHOOLS AND COLLEGES

COMMERCE

SAMPLE ITINERARY

USA TOUR

THREE REASONS TO CHOOSE TRAVELBOUND EDUCATION

1. WE HELP YOU ORGANISE YOUR SCHOOL TOUR

Your role as tour leader can seem daunting (especially on top of your busy job as a teacher), so we will provide you with any of the following items to optimize your tour launch.

- Step-by-Step launch process (how to get your trip off the ground)
- Letter to parents template (you can just fill in the blanks)
- Sister school partnerships (We can help connect the dots for you)
- Posters (to advertise your trip)
- Risk Assessments (to help you complete any necessary paperwork)
- PowerPoint Presentation (promote your destination!)
- Fundraising information (to help families kick-start their campaigns)

2. WE HAVE PROVEN EXPERTSE IN TRAVEL

Every year 20,000 happy, worldly and educationally enriched students return from subject related tours which Travelbound Education has helped custom build for each school. We're deeply proud of our solid reputation built from over 25 years in the travel education industry. Experience which we use to provide personal, friendly and expert service, which helps make your tour idea a reality.

3. OUR COMMITMENT TO SAFETY AND SECURITY

- **Safety Management Systems** – Our risk assessments are carried out using reliable, accredited and independently verified resources. This audit process is used for all accommodation, excursions and transport providers.
- **On-tour representation (with 24/7 support)** – A Travelbound representative will meet you in-country, and when on tour you will have access to a 24-hour emergency duty office to speak with highly trained staff.
- **Financial Security** - As part of the world's largest leisure company, TUI Travel PLC, Travelbound provides financial protection to all school groups and further, we are fully ATOL bonded.
- **Worldwide offices, global reach** – UK, Australia, New Zealand, Asia, Middle East and USA
- **Responsible travel** – It is our responsibility as an educational tour operator to consider the environment, economy and culture of our destinations as of paramount importance, and our very own eco-tourism specialist is dedicated to help reduce our impact.

WHAT HAPPENS NEXT

This tour is a mini-project, and to give this project the best chance of success:

1. **Take 10-minutes to review this itinerary** and let us know of any amendments (or ideas!) to improve it.
2. **Confirm an Itinerary and provisional Departure Date** to allow the opportunity for Travelbound to create a customized quote that fits your school criteria.
3. **Money matters...so build in a buffer** between the amount per student and your final number (Use this to buy additional meals, pay for public transport or shout the students a special treat in-country!).
4. **Raise interest with students and families** allowing maximum time for families to get on board.
5. **Confirm your booking:** Contact us to confirm student interest with completed booking forms and provisional deposits to lock in your quoted amount.
6. **Coordinate the tour:** Your tour coordinator will be your main point of contact to discuss the finer details of your trip. They will forward a confirmation pack and book all the components of your tour ensuring a trip of a lifetime.

Day 1	<p>AUCKLAND → BOSTON</p> <ul style="list-style-type: none"> Meet at Auckland Airport and depart on your flight to Boston via LAX, SFO or IAH Meet Guide at Airport and coach transfer to Hotel Check in at Hotel <p><i>Overnight Boston</i></p>
Day 2	<p>BOSTON</p> <p>Breakfast at Hotel.</p> <ul style="list-style-type: none"> Harvard University- led by a current student or alumni, hear stories and tips about what it's like to live and study at Harvard as well as hear about the untold stories and lore of the historic university. Harvard in one of the top schools to study business on the east coast so students will be shown Harvard's Business school which is located on its own dedicated campus. Fenway Park- Boston's most cherished landmark, home of the Boston Red Sox. Revel in the history at one of baseballs most beloved stadium during a 1 hour guided tour. Quincy Market- this historic market was constructed in 1824 and it is designated a National Historic Landmark. Open spaces at both the east and west ends of the marketplace are a common venue for various street performers and vendors. Adjacent to the market is Faneuil Hall, which has been a marketplace and a meeting hall since 1743. It was the site of speeches by Samuel Adams, James Otis, and other revolutionaries who encouraged independence from Great Britain. <p><i>Overnight Boston</i></p>
Day 3	<p>BOSTON -- NEW YORK</p> <p>Breakfast at Hotel before checking out.</p> <ul style="list-style-type: none"> Coach transfer to New York City Store Luggage at Hotel Central Park- Covering more than 843 acres, this park in the centre of NYC, is an opportunity to see another side of the mostly industrialized city. Fifth Avenue- One of the most famous streets in NYC, this will allow students some free time for shopping. Planet Hollywood Dinner- Movie memorabilia takes center stage at this tribute-to-Hollywood restaurant serving American fare. Broadway Show Check into Hotel <p><i>Overnight New York</i></p>
Day 4	<p>NEW YORK</p> <p>Breakfast at Hotel.</p> <ul style="list-style-type: none"> Madame Tussauds Business and Marketing Seminar – This tailored workshops allows students to learn how one of the top tourist attractions in New York maintain their name and marketplace. After the workshop students can go on to enjoy the world famous attraction. The Museum of American Finance- The nation's only independent public museum dedicated to celebrating the spirit of entrepreneurship and the democratic free market tradition which have made New York City the financial capital of the world. Housed in an historic bank building on Wall Street, the Museum's magnificent grand mezzanine banking hall provides an ideal setting for permanent exhibits on the financial markets, money, banking, entrepreneurship and Alexander Hamilton. Rockefeller Center- Guided tour with headsets of the NBC studios. As one of the most iconic buildings in entertainment history, this tour allows students a behind the scenes look at their favourite NBC program such as Saturday Night Live. Top of the Rock- Ascend 70 floors and take in the sweeping 360 degree view from all three viewing decks. <p><i>Overnight New York</i></p>

<p>Meal Inclusions: <i>Breakfast</i></p>	<ul style="list-style-type: none"> • Disney Youth Education Series- Disney Leadership Strategies- Students will explore the relationship between good leadership and successful business strategies. Participants will discover the value of communication, training and empowerment when creating an environment conducive to performance excellence and the achievement of business results. (3 hours) • EPCOT free time • Coach transfer back to Hotel <p><i>Overnight Orlando</i></p>
<p>Day 10 Meal Inclusions: <i>Breakfast</i></p>	<p>ORLANDO Breakfast at Hotel before coach transfer to Disneyworld</p> <ul style="list-style-type: none"> • Magic kingdom free day • Coach transfer back to Hotel <p><i>Overnight Orlando</i></p>
<p>Day 11 Meal Inclusions: <i>Breakfast</i></p>	<p>ORLANDO Breakfast at Hotel before coach transfer to Universal Studios</p> <ul style="list-style-type: none"> • Marketing and Sales Program- teaches students about the effective marketing and sales campaigns created to promote Universal Orlando Resort™. Students learn about advertising, group sales, branding, marketing, and promotions. The program describes campaigns and marketing tactics for attractions such as The Amazing Adventures of Spider-Man® and The Wizarding World of Harry Potter™, special events, and other marketing initiatives throughout the resort.(1 hour) • Universal Studios Free time <p><i>Overnight Orlando</i></p>
<p>Day 12 Meal Inclusions: <i>Breakfast</i></p>	<p>ORLANDO → → AUCKLAND Breakfast at Hotel before coach transfer to Airport</p> <ul style="list-style-type: none"> • Depart on your flight to Auckland via LAX, SFO or IAH <p><i>Overnight Flying</i></p>
<p>Day 13</p>	<p>→ AUCKLAND Arrive in Auckland</p>

INCLUSIONS

- ✓ Return economy flights
- ✓ Return airport transfers from the arrival airport to your hotel
- ✓ All accommodation
- ✓ All transport as outlined in the itinerary
- ✓ Meals as outlined in the itinerary
- ✓ Admission to all activities and attractions as outline in the itinerary
- ✓ Information on resorts, hotels and excursions with guidebooks and maps available on request
- ✓ 24 hour emergency back-up and support
- ✓ Kiwi Holidays Travel Insurance

EXTRAS TO BUDGET FOR

- Visas (if required)
- Transport to and from Auckland Airport
- Meals and drinks not included in the itinerary
- Drinks - water is provided with meals. Soft drinks and juices at extra cost
- Additional excursions and activities not mentioned in the itinerary
- Spending money – souvenirs and extras

ORGANISING YOUR STUDY TOUR IN 7 EASY STEPS



1. Itinerary Planning
2. Launch
3. Booking
4. Documents Collecting and Tour Prep
5. Confirming
6. Departure
7. Return Meeting

AMMENDMENTS AND CANCELLATIONS

Changes are permitted and any additional charges will be assessed at time of change. If you wish to cancel or amend all or part of your tour you should advise us in writing (by letter, email or fax) as soon as possible. A cancellation or amendment is effective only when received in writing by the company from the group contact who signed the booking form. Any new person added to the booking must provide a signed acknowledgement. PLEASE NOTE: If any cancellation reduces the number of paying group members below the minimum number required for a particular tour price or concession (including free places), the invoice will be adjusted accordingly for all remaining group members.

TOUR COST GUARANTEE

Once your tour has been booked and first deposit paid, Travelbound guarantee that the price of your tour is fixed. This means that your tour price is not subject to any unpredictable extra costs associated with currency fluctuations. **Please note**, as this is a quotation only, we are not holding any of your travel arrangements. To secure your booking you need to provide written confirmation of the tour itinerary, student/staff numbers and overall cost as approved.